

Job Description

Job Title	SLIP (Sex, the Law, Internet & Porn) Programme Facilitator
Responsible to	SLIP Programme Manager
Responsible for	N/A
Summary and purpose of role:	
<p>SLIP is a short term educational and age and ability appropriate programme for young people aged 9-24, who have engaged in risky or potentially harmful sexual behaviour. The programme aims to support participants to understand the impact of the behaviours and attitudes they are displaying. The topics are delivered in an informal, interactive, creative, inclusive, and accessible way, usually once a week, over seven sessions which are either online or face to face. A young person is eligible for SLIP if they have no or little understanding about the possible consequences and impact of the risky or potentially harmful sexual behaviours, they are engaging in. The programme is designed to be delivered to small groups of young people, but it can be delivered on a 1-1 basis where a group is not suitable for the young person. It aims to equip young people with the relevant understanding, information, and skills to help enable and empower them to make informed choices and decisions, to form positive beliefs, values, and attitudes and to see an improvement in their self-confidence and self-esteem.</p> <p>The post holder will deliver the predesigned programme to young people in groups and on a 1-1 basis where appropriate. With the support of the SLIP Manager, they will be responsible for developing and adapting programme content and resources as necessary and where appropriate. They will often need to consult with the parents/guardians and professionals of the young people they are supporting. They will work with the SLIP Manager to promote, review, and evaluate the programme, to ensure the delivery of targets and outcomes. They will assist with reporting and data collection when needed.</p>	

Main duties

1. **Programme delivery** – to deliver the programme to groups and individuals either online or face to face.
2. **Workshop content and resources** – to ensure that the content and resources remain up to date, relevant, inclusive, and accessible through regular reviews with the SLIP Manager. To develop and adapt content and resources as needed.
3. **Promotion** – to work with the SLIP Manager to promote the programme as widely as possible
4. **Relationship building** – to engage and build professional relationships with relevant provisions and agencies.
5. **Reporting and data collection** – to collect and record required data and information in line with both the grant and Dhiverse requirements and as specified by the SLIP Manager.

6. **Programme development group/s** – to help ensure the continued development of the programme, input from both participants and professionals is important. To work with the SLIP Manager to facilitate this.
7. **Safeguarding** - to ensure that the children and young people safeguarding policy and procedure is always adhered to and to ensure that any identified issues are managed in line with these.

All DHIVERSE employees are required to:

1. Always keep their online calendar up to date, so it clearly shows who, where and when for each working day. All external meetings/visits must show full name, address, and postcode of the person you are visiting. Both 'Working at home' times and 'Office' times must be shown clearly in the calendar with start and finish times clear.
2. Meet agreed deadlines
3. Compile and submit reports and data as requested by their line manager or CEO
4. Always work in line with Dhiverse policies and procedures
5. Take steps to ensure their own safety and the safety and confidentiality of others.
6. Take responsibility for the security of the Dhiverse office/s and their contents
7. Attend meetings, conferences and undertake relevant training and personal development
8. To work occasional early mornings, evenings, and weekends
9. Participate in 1-1 meetings with their line manager
10. Participate in Dhiverse events and campaigns
11. Take responsibility for all personal administration and be always self-managing
12. To ensure that all correspondence/information sent out is in the preferred format of the recipient; clear; correct; consistent; well-presented and in line with the image of Dhiverse
13. Always communicate the aims of Dhiverse, their area of work and other Dhiverse services accurately and consistently
14. Always work to the values and approach of Dhiverse
15. Always maintain professional boundaries
16. Work as part of a team

Dhiverse is a small team, and staff are expected to commit to the organization by taking on additional tasks (withing their capability), supporting their colleagues when needed, and contributing ideas that will take the charity forward.

Person Specification for SLIP Facilitator

Essential

- At least 1 years' experience of working with and supporting young people, including vulnerable young people
- The ability to communicate with young people on their level
- Be able to demonstrate that you understand the importance of good and relevant relationships and sex education (RSE) sexual health, sexual consent, and healthy relationships
- Experience of delivering, workshops, lessons, or training sessions
- Excellent interpersonal, organizational, presentation and time management skills
- Good written and verbal communication skills
- Be able to demonstrate your understanding of safeguarding, confidentiality, and professional boundaries.
- Be able to demonstrate that you are proficient in the use of Microsoft Office, social media, and the Internet
- The ability to work both on your own initiative and as part of a team
- A non-judgemental approach
- Friendly and approachable
- Be able to demonstrate that you have an enthusiastic, innovative, and fun but professional approach to work
- A full driving license and access to own transport
- Be prepared to travel around the county and out of county when necessary

Desirable

- Experience of working with young people who have challenging behaviours
- A teaching or youth work qualification