

REGISTERED COMPANY NUMBER: 03249464 (England and Wales)  
REGISTERED CHARITY NUMBER: 1058307

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE**  
**YEAR ENDED 31 MARCH 2017**  
**FOR**  
**THE DALES TRUST**

Staffords  
Chartered Accountants  
CPC1  
Capital Park  
Fulbourn  
CAMBRIDGE  
Cambridgeshire  
CB21 5XE

**THE DALES TRUST**

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**FOR THE YEAR ENDED 31 MARCH 2017**

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## THE DALES TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

##### **Objects of the charity**

We can confirm that trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and our objects fall within one or more of the 13 'descriptions of purposes' listed in the Charities Act.

- 1 The advancement of education of the public through the promotion of good sexual health, aiming to reduce the spread of sexually transmitted infections by the provision of advice, support and training on the causes and prevention of such infections;
- 2 The advancement of health to improve the welfare and quality of life of those living with and affected by sexually transmitted infections through the provision of care and support services;
- 3 To advance the education of the public in general in order to challenge the stigma, ignorance and discrimination surrounding HIV and AIDS through the promotion of greater public awareness and understanding of these diseases; and
- 4 To educate young people at secondary schools, sixth form colleges, further education colleges and universities in matters of sex, sexual health, and contraception.

This provision may be amended by special resolution.

##### **Our Aims**

##### **Support**

To support people living with and affected by HIV and AIDs and anyone wanting support with general sexual health, sex and relationships issues.

##### **Prevention**

To work to prevent the onward transmission of HIV (human immunodeficiency virus) and STIs (sexually transmitted infections), unintended teenage pregnancy, poor sexual health and unhealthy relationships through outreach work, training and the ongoing promotion of good sexual health and SRE (sex and relationships education). We also provide FREE condoms; Insti HIV testing, Chlamydia Testing and Pregnancy Testing with pre and post testing support.

##### **Action**

To take and encourage action to challenge the stigma and prejudice which can affect people living with HIV, and to challenge sexism, homophobia and trans-phobia. We do this through campaigns, events and key messages particularly through our social media sites.

##### **Mission Statements**

During 2016-17, we reviewed our mission and vision, both of which have been in place for around 15 years. The review was undertaken due to the diversity of work that we are now providing and because we wanted our mission to represent this.

In March 2017 we took the decision to move away from having both a vision and a mission to having an all-encompassing mission.

The new Diverse Mission is:

To provide high quality sexual health and HIV support, education and information for all. We are inclusive, caring, non-judgemental and committed to upholding our organisation's values. Through service user involvement, campaigns and collaboration we challenge stigma, prejudice and inequalities.

**THE DALES TRUST**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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**OBJECTIVES AND ACTIVITIES**

**Public benefit**

The Trustees confirm that they have taken into account the Charity Commission guidance regarding Public Benefit as well as other Charity Commission guidance.

## **THE DALES TRUST**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2017**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The pattern for charitable service has been largely maintained in 2016-17 however, we have developed new projects in line with our strategic plan and we are pleased to report that there is a continued growth in the demand for these new projects.

##### **HIV & Sexual Health Preventative Work**

In October 2016 we were awarded a new contract by Public Health Cambridgeshire for this area of our work. The aims of this work are to raise awareness of the importance of safe sex and good sexual health to help minimise the risks of outward transmission of HIV and STIs, unintended teenage pregnancy and unhealthy relationships.

We do this through a range of sex and relationship education (SRE) workshops to mainstream participants age 11 to 25; an SRE programme tailored to meet the needs of people with learning disabilities or difficulties; a range of support and information groups which target communities where there is a high prevalence of HIV, such as the black African community and men who have sex with men (MSM): outreach work; training sessions to adults and organisation and agencies; the provision of condoms and chlamydia screening and working with people with a new/ recent HIV diagnosis on a one to one basis, to help them understand the need to reduce the risks of onward transmission. We also run events and campaigns around Sexual Health Health Week, National HIV Testing Week and World AIDS Day.

We exceeded the majority of our key performance targets for this area and where we didn't exceed performance we achieved the targets. There is a monthly and quarterly reporting requirement for this work.

##### **HIV Support Service**

In October 2016 we were awarded a new contract by Public Health Cambridgeshire which includes this area of our work. In August 2016 Peterborough City Council extended our HIV Support Service contract with them for a further year. This work addresses a continued need by HIV positive people. This programme supports people living with HIV to find or secure suitable and sustainable housing and provides information, support and advocacy in all the steps to achieving this. Presenting issues that have been addressed through this service have included welfare benefits, relocation, rent arrears, debt management, Personal Independence Payments (PIP) applications, social housing applications, negotiation with landlords, domestic abuse and employment support. We also provide low level emotional and practical one to one support for people living with HIV.

There is both monthly and quarterly reporting requirement for this work under our Public Health Cambridgeshire contract and a quarterly reporting requirement under our Peterborough City Council contract.

We exceeded our key performance targets for this work, both in Cambridgeshire and Peterborough.

##### **The 'ABC' (Awareness Balance and Choice) Programme- an SRE programme for anyone with a Learning Disability or Difficulty (LDD)**

Like most people in society, many adults and young people with a learning disability or difficulty (LDD) want and need to form personal and sexual relationships; relationships are as important to them as they are to anyone. They have a right to form such relationships, make choices and have the information to help them do this. Many people think that people with a LDD remain child-like throughout their life and therefore any form of sexual expression is not appropriate. This is not the case; we should assume that adults with LDD have the capacity to make decisions about personal and sexual relationships unless deemed otherwise under the Mental Capacity Act 2005. ABC will work with people with LDD and their carers/parents to make this happen.

Our ABC programme is funded through a Reaching Communities, Big Lottery grant until November 2018.

The demand for the service has grown beyond expectations and feedback shows that this is a service that both people with a LDD and people who support people with a LDD have wanted and needed for some time. Feedback also shows that the programme makes a difference to people with a LDD and helping them to better understand the difference between good and bad relationships, that they have a right to say 'no' and that they have a better understanding of how to keep safe both online and in face to face meetings. It also makes a difference to parents and carers of people with LDD by helping them to understand the sex and relationship needs of the people they support and care for.

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

We are now working with a range of organisations that support people with a LDD; these include supported housing projects, LDD units in mainstream schools, SEND schools, day centres, social enterprises, LDPs, social workers, Pinpoint, MIND, parents, carers and support staff.

**SLIP (Sex, the Law, Internet & Porn) programme**

In 2016 we developed the SLIP programme. SLIP is a 6 week course designed to reach young people aged 11-19 years that have been abused, have committed a sexual offence, or may be at risk of offending or entering into risky behaviour. Young people in cycles of abuse/offending often miss school and therefore lack vital information about sex and relationships that are needed to safeguard them and those around them. SLIP provides a comprehensive look at law, sexual health, internet and social media, pornography and sexualisation and how healthy relationships function, with the aim to give young people the support, information, skills and confidence to enable them to make informed choices that are right for them.

In autumn 2016 we piloted the programme with young people attending Cambridge Sexual Behaviour Service (CSBS) which is part of the Youth Offending Team, Cambridgeshire County Council.

The pilot was successful and as such we have had many enquiries from a range of organisations asking when we will be in a position to roll out the programme. In early 2017 Daniel Zeichner, MP for Cambridge lent his support for the programme; this was reported in the 'Cambridge News' and on social media. We are now seeking funding to enable us to roll out the programme long term across the county and bordering counties. Meanwhile we can provide the programme for a small charge and CSBS has asked us to programme again on a charged basis over the summer.

**Counselling Service for People Living with HIV**

Due to the advances in HIV medication people with HIV are now, in many cases, able to live happy, healthy and often symptomless lives; however the stigma and prejudice associated with HIV is, unfortunately, still prevalent and still affects many people who are HIV positive or affected by HIV. This, and the fact that people are e.g. living longer, working, socialising and in relationships can mean that although people might not need the practical support HIV+ people once needed, there is a greater need for emotional and psychological support. This may be because a person is unsure if they should disclose their HIV status and who to, they have experienced prejudice or discrimination, they are struggling with medication, they have 'survivor's guilt', they still fear they will die, they are struggling with their relationship, they have issues at work, they are scared that they might unknowingly infect someone or they feel isolated.

Because of the stigma and prejudice associated with HIV, people need to know that the support they receive will be confidential and that they won't be judged, which is why in general, they prefer to access services from a HIV organisation. In respect of counselling it appears that there is an even greater need for people to receive counselling from someone who is trained to understand the needs of people living with HIV.

At Diverse we have a fully qualified counsellor who is trained to understand the needs of both people living with HIV and sexual health concerns.

The demand for the counselling service is high and continues to grow. Feedback shows that people are really benefitting from this service and clinical staff report back that they can see a difference in their patient's outlook which in turn can have a positive effect on their general health.

The need and demand for this service is so great that we decided to use unrestricted income to continue when the funding from 'Awards for All' came to an end in April 2015. Two years on we have been unable to find funding for this area of our work. Because this work provides high level emotional support for people living with HIV we were able to use some underspend from our 2016-17 funding from Public Health Cambridgeshire to fund part of the service until August 2017. However, if we are unable to secure alternative funding, the service will close in August 2017.

**HIV Instant Testing**

The demand for this service has grown considerably and we continue to carry out tests on a weekly basis at both our centre in Cambridge and out in the community where the venue and space is both appropriate and confidential. We have seen an increase in the demand for testing from colleges within Cambridge University.

## THE DALES TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

We are unable to find statutory funding for this service because the reported prevalence rate of HIV in the county is not high enough. However, we believe that Cambridgeshire and in particular Cambridge is a very transient area with people coming into and leaving the area regularly and also many HIV positive people who have re-located to the county, in particular from London to Cambridge, continue to receive their treatment and clinical services in London. In addition to this, we believe that anyone taking a HIV test deserves the results quickly and the HIV/Sexual Health clinics in the area generally can't provide results for over a week; this can cause high anxiety for some people. As such we want to continue providing this service. Also, the number of reactive tests we have had has been above the national prevalence threshold per 1000 people. Each test kit costs us £7.50 to buy and we buy the tests from our unrestricted income, primarily from donations from people who have taken a test with us. We are currently seeking a grant to cover the cost or part cost of the test kits.

##### **30th Anniversary Year**

July 2016 saw the start of the 30th anniversary year for DHIVERSE. We have grown considerably since our early days as Cambridge AIDS Helpline which was set up in 1986 by a group of friends who were concerned at the lack of information and support around HIV/AIDS which was available locally. We now provide a wide range of sexual health, wellbeing and relationship services, alongside our HIV support service which has run and evolved over the last 30 years.

As part of the 30th year activities and the Pink Festival, our Patron, Andy Bell, performed a benefit concert at the Cambridge Corn Exchange in September 2016.

In November 2016 we held a 30th anniversary evening event at Pembroke College Old Library. The event was hosted by Lord Chris Smith, the Master of Pembroke College. Professionals, funders and supporters attended the evening and 6 HIV positive people shared their experiences with the audience.

We decided that to mark our 30th anniversary and in recognition of the growing diversity of our work we would change our logo and strapline. This was launched at the Pembroke College event.

##### **Fundraising activities**

The Board of Trustees extends their continuing thanks to the individuals who make regular donations to support the work of the charity. This support is important to ensuring that Dhiverse is able to continue its work, reach as many people as possible and to develop new and innovative approaches to tackling HIV and sexual health issues.

Dhiverse received yet again, a generous one-off donation from St Columba's Church, and from a number of individuals, for which we are grateful.

We have also raised unrestricted income through Chlamydia Screening, HIV insta testing donations; providing services to schools outside the county, donations from schools and collection boxes including WAD.

Key funders during the period of this report have been Public Health Cambridgeshire, Cambridgeshire County Council, Peterborough City Council and The Big Lottery.

The Board extend their huge thanks to all those who have supported the work of Dhiverse over the period of this report, whether as staff, service users, funders, donors or volunteers.

Dhiverse is an organisation that works in partnership with those wishing to be involved in making a difference in educating people about the importance of good sexual health and wellbeing, healthy relationships, keeping safe and the work to reduce the number of new HIV infections and to combat the stigma and prejudice which still surrounds HIV and other sexually transmitted infections. All those involved have helped the charity to achieve all that is set out in this report- it would not happen without you.

#### **FINANCIAL REVIEW**

## **THE DALES TRUST**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2017**

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#### **FINANCIAL REVIEW**

In the financial year ending 31 March 2017, funding was at a similar level to the previous year and with careful budgeting and financial management the Charity has been able to retain all staff, our main premises at Dales Brewery and develop and run new programmes. However, an increase in rent and associated charges for our office at Stuart House in Peterborough and no uplift in funding from Peterborough City Council meant that we had to close the office in August 2016. However, we saw this as an opportunity to strengthen our relationship with iCash Peterborough by renting a room at the clinic. This has worked and continues to work extremely well for both service users and staff. The Charity had a small deficit in the year. The Charity has a small amount of reserves as recommended by the Charity Commission in the event that it becomes necessary to wind down the organisation.

We maintain unrestricted reserves of £10,000 to ensure that we can meet any commitments to salaries and creditors in the event of wind down of the organisation.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Dales Trust (formerly Dhiverse and of which Dhiverse is now a working name of The Dales Trust) is a charitable company limited by guarantee, incorporated on 13 September 1996, and registered as a charity on 27 September 1996. The predecessor organisation was the Cambridge AIDS Helpline, which was registered as a charity on 14 April 1989. The community group from which the Helpline, and thus the present charity, was established in 1986.

The Dales Trust is established under a memorandum of association, which establishes its objects and powers and is governed under its articles of association. The memorandum and articles of association were last updated on 8 November 2008.

##### **Name change**

On 5 August 2011 the name of the charity was changed from "Dhiverse" to "The Dales Trust". However Dhiverse remains a working name of The Dales Trust for all HIV and Sexual Health related work.

##### **Recruitment and appointment of new trustees**

Trustees are recruited by the organisation through advertising, contacts and from the existing membership. All Trustees are elected by the membership of the Company at our Annual General Meeting (AGM); between such meetings the Board of Trustees has the power to appoint members of the Company to the Board subject to approval at the AGM.

The Board regularly undertakes a skills and experience audit and The Dales Trust targets Board recruitment to fill identified skills and experience needs on the Board. All Board members are required to make a declaration of interests.

The Charity is committed to supporting the development of skills amongst Board Members. New Board Members are entitled to receive funding to attend local voluntary sector Trustee training. The Dales Trust seeks to match up new Trustees with serving Board members in an informal mentoring relationship. Trustees have the opportunity to shadow/work with members of staff to better their understanding of a specific area of work or project.

Trustees indemnity insurance was in force throughout the year and prior year.



## THE DALES TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The Board met on a quarterly basis throughout the year and also communicated via the exchange of written information between the secretary and Trustees as required by the constitution. However, at the board meeting on 22 March 2017, the board agreed that as from April 2017 we would move from 4 meetings plus the AGM per year to 6 meetings plus the AGM each year. The 6 meetings would be held bi-monthly and each trustee will attend at least 3 meetings per year, plus the AGM. The reason for this amendment is to give individual trustees, all of whom work, the chance to attend more meetings.

The Board is responsible for setting the strategic direction for the organisation through the strategic plan, agreeing and reviewing budgets, and agreeing policy. Major financial commitments not contained within the agreed budget must be agreed by The Board, depending on the amount concerned.

The Board is supported by a Staff Team, led by the Chief Executive, who is also the Company Secretary. To ensure effective, efficient and timely delivery of the key strategic aims of the charity, services are delivered by skilled, knowledgeable and experienced staff, with a lead member of staff for each key area of work. Operational decisions in furtherance of the services are generally delegated to the CEO. Any restructuring or recruitment of new posts is also delegated to the CEO with approval by the Board as required.

##### **Volunteers**

Although volunteers are important to the capacity of the charity to deliver some activities, particularly outreach and health promotion, and operational tasks, in furtherance of its mission, we struggle to recruit. We have around 6 volunteers we could call on as needed. Volunteers receive a full induction into Dhiverse, our activities, aims and values and they also receive regular update training.

##### **Related parties**

The Dales Trust works in partnership with other charities and community organisations in furtherance of shared charitable objectives and activities. Organisations with which the charity has had a relationship over the year include Sexuality (now the Kite Trust); THT; iCASH Cambridge, iCASH Peterborough, Clinic 1a, Clinic 6, Foodbanks, Hunts Forum, Romsey Mill, CCVS, The Youth Offending Team (CCC), LDPs, Inclusion,,Link to Change, Healthwatch Cambridgeshire, Cambridge University, Anglia Ruskin University and others.

Further details of partnership working and projects are published by the Trustees within the Annual Review which is presented at the AGM.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees actively review the major financial risks that the charity faces on an annual basis and believe that by working towards reserves targets the exposure to financial risks will be reduced. The Board maintain financial controls through setting annual budgets and reviews. The aim of the Dhiverse fundraising strategy is to help reduce dependence on single sources of income, seeking to mitigate the impact of changes in funding. This includes events to raise funds, collections and charitable giving through donations. However, the recent and current national economic situation has had a negative impact on community fundraising and many donors and grant giving bodies are reducing the level of grants they award.

The Trustees have also examined other operational and business risks and confirm that they have established systems to mitigate identified major risks. The Trustees seek to identify future risks through our budget process, monthly accounts and annual independent examinations.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
03249464 (England and Wales)

**Registered Charity number**  
1058307

**THE DALES TRUST**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered office**

Office B  
Dales Brewery  
Gwydir Street  
CAMBRIDGE  
Cambridgeshire  
CB1 2LJ

**Trustees**

R Turner	Elected Councillor	
S Bentley	Company Director, Medical Practitioner	
P A Rohleder	Psychologist (lecturer)	- resigned 23/6/2016
S Walker		- appointed 12/4/2016
J Grierson		- appointed 12/4/2016
A Nowell		- appointed 12/4/2016
		- resigned 1/3/2017
H Schober		- appointed 13/11/2016
Dr A Carmichael		- appointed 23/4/2017

**Independent examiner**

Matthew Pettifer FCA  
Institute of Chartered Accountants in England and Wales  
Staffords  
Chartered Accountants  
CPC1  
Capital Park  
Fulbourn  
CAMBRIDGE  
Cambridgeshire  
CB21 5XE

**Bankers**

Lloyds Banking Group  
3 Sidney Street  
Cambridge

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... 11/9/17 ..... and signed on its behalf by:



R Turner - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE DALES TRUST**

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I report on the accounts for the year ended 31 March 2017 set out on pages eleven to twenty four.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**THE DALES TRUST**

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*M P*

Matthew Pettifer FCA  
Institute of Chartered Accountants in England and Wales  
Staffords  
Chartered Accountants  
CPC1  
Capital Park  
Fulbourn  
CAMBRIDGE  
Cambridgeshire  
CB21 5XE

Date: .....16/9/17.....

**THE DALES TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		5,571	-	5,571	3,831
<b>Charitable activities</b>	5				
Cambs County Council - Supporting people		-	15,000	15,000	41,820
Peterborough City Council HIV/AIDS Support					
Service		-	21,038	21,038	17,619
Public Health Cambridgeshire		-	134,975	134,975	140,000
Big Lottery Reaching Communities Grant		-	87,191	87,191	54,500
Learning Disabilities & Sexual Health Pilot					
Programme		-	-	-	9,352
Other trading activities	3	4,760	-	4,760	1,025
Investment income	4	7	-	7	9
<b>Total</b>		<b>10,338</b>	<b>258,204</b>	<b>268,542</b>	<b>268,156</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Core activities		16,878	-	16,878	4,135
Cambs County Council - Supporting people		-	21,528	21,528	49,387
Peterborough City Council HIV/AIDS Support					
Service		-	26,883	26,883	20,306
Public Health Cambridgeshire		-	133,663	133,663	148,925
Big Lottery Reaching Communities Grant		-	80,761	80,761	27,896
Learning Disabilities & Sexual Health Pilot					
Programme		-	-	-	9,353
<b>Total</b>		<b>16,878</b>	<b>262,835</b>	<b>279,713</b>	<b>260,002</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(6,540)</b>	<b>(4,631)</b>	<b>(11,171)</b>	<b>8,154</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>18,726</b>	<b>39,526</b>	<b>58,252</b>	<b>50,098</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>12,186</b>	<b>34,895</b>	<b>47,081</b>	<b>58,252</b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**THE DALES TRUST (REGISTERED NUMBER: 03249464)**

**STATEMENT OF FINANCIAL POSITION**  
**AT 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	1,914	1,863	3,777	2,856
<b>CURRENT ASSETS</b>					
Debtors	12	856	1,609	2,465	45,472
Cash at bank		9,711	76,040	85,751	62,429
		<u>10,567</u>	<u>77,649</u>	<u>88,216</u>	<u>107,901</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(299)	(44,613)	(44,912)	(52,505)
<b>NET CURRENT ASSETS</b>		<u>10,268</u>	<u>33,036</u>	<u>43,304</u>	<u>55,396</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>12,182</u>	<u>34,899</u>	<u>47,081</u>	<u>58,252</u>
<b>NET ASSETS</b>		<u>12,182</u>	<u>34,899</u>	<u>47,081</u>	<u>58,252</u>
<b>FUNDS</b>	15				
Unrestricted funds				12,182	18,726
Restricted funds				34,899	39,526
<b>TOTAL FUNDS</b>				<u>47,081</u>	<u>58,252</u>

The notes form part of these financial statements

**STATEMENT OF FINANCIAL POSITION - CONTINUED**  
**AT 31 MARCH 2017**

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

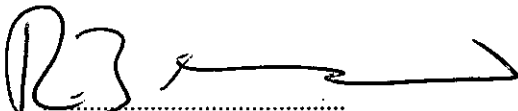
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

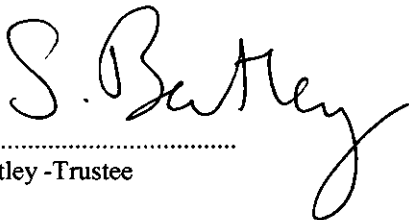
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on .....16/3/17..... and were signed on its behalf by:

  
.....  
R Turner -Trustee

  
.....  
S Bentley -Trustee

## THE DALES TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

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#### 1. LEGAL FORM

The Charity is a registered charity in England and Wales and a company limited by guarantee having no share capital incorporated in England and Wales. Registered Charity number 1058307 and Registered Company number 03249464.

Its registered office and principal place of business is Office B, Dales Brewery, Gwydir Street, Cambridge, Cambridgeshire, CB1 2LJ.

#### 2. ACCOUNTING POLICIES

##### **Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### Going concern

The accounts have been prepared on the Going Concern Basis. The charity is heavily dependent on Income from relatively few funders and has a low level of unrestricted reserves. However, the trustees have prepared forecasts for the period of 12 months from the date of approval of the Financial Statements and are confident that the charity will have sufficient cash to continue in business for this period and therefore that the Going Concern Basis of preparation is appropriate.

##### **Financial reporting standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from contracts is recognised when the charity has entitlement to the funds, probable that the income will be received and the amount can be measured reliably. Where services are being delivered and these have not been completed, then the income will be recognised to the extent that the contract has been fulfilled. The method being apportionment by time spent in providing a service as a proportion of the total time to be spent.

Donations are recognised on receipt.

The charity is not VAT registered.

Income is only deferred if it relates to contract services where income related to a later financial period.





**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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**2. ACCOUNTING POLICIES - continued**

**Trade debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be estimated or measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**3. OTHER TRADING ACTIVITIES**

	<b>2017</b>	2016
	<b>£</b>	£
Sales, services & sundry income	<b>4,760</b>	1,025

**4. INVESTMENT INCOME**

	<b>2017</b>	2016
	<b>£</b>	£
Deposit account interest	<b>7</b>	9

**5. INCOME FROM CHARITABLE ACTIVITIES**

	<b>2017</b>	2016
	<b>£</b>	£
Council Contracts		
	<b>15,000</b>	41,820
Council Contracts		
Public Health Cambridgeshire	<b>21,038</b>	17,619
(formerly NHS		
Cambridgeshire)	<b>134,975</b>	140,000
Grants	<b>87,191</b>	54,500
Learning Disabilities &		
Difficulties Support Services	<b>-</b>	9,352
	<b>258,204</b>	263,291

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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**5. INCOME FROM CHARITABLE ACTIVITIES - continued**

Grants received, included in the above, are as follows:

	2017	2016
	£	£
Big Lottery Reaching Communities grant	<u>87,191</u>	<u>54,500</u>

**6. SUPPORT COSTS**

	Management	Finance	Other	Governance costs	Totals
	£	£	£	£	£
Core activities	7,620	79	69	1,620	9,388
Cambs County Council - Supporting people	3,735	43	6	857	4,641
Peterborough City Council HIV/AIDS Support Service	2,989	25	51	568	3,633
Public Health Cambridgeshire	17,941	313	252	6,881	25,387
Big Lottery Reaching Communities Grant	5,336	-	-	-	5,336
	<u>37,621</u>	<u>460</u>	<u>378</u>	<u>9,926</u>	<u>48,385</u>

Support costs, included in the above, are as follows:

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**6. SUPPORT COSTS - continued**

**Management**

			<b>Cambs County Council - Supporting people £</b>	<b>Peterborough City Council HIV/AIDS Support Service £</b>
	<b>Core activities £</b>			
Professional fees	81		-	-
Premises costs	4,251		1,909	1,868
Office running costs	2,961		1,646	1,024
Depreciation of tangible assets	327		180	97
	<u>7,620</u>		<u>3,735</u>	<u>2,989</u>
			2017	2016
		<b>Public Health Cambridgeshire £</b>	<b>Big Lottery Reaching Communities Grant £</b>	<b>Total activities £</b>
				<b>Total activities £</b>
Professional fees	14	329	424	1,219
Premises costs	5,677	4,050	17,755	18,020
Office running costs	10,989	512	17,132	16,749
Depreciation of tangible assets	1,261	445	2,310	2,263
	<u>17,941</u>	<u>5,336</u>	<u>37,621</u>	<u>38,251</u>

**Finance**

			<b>Cambs County Council - Supporting people £</b>	<b>Peterborough City Council HIV/AIDS Support Service £</b>
Bank charges		<b>Core activities £</b>	79	43
			<u>79</u>	<u>43</u>
			2017	2016
		<b>Public Health Cambridgeshire £</b>	<b>Total activities £</b>	<b>Total activities £</b>
Bank charges		313	460	424
		<u>313</u>	<u>460</u>	<u>424</u>

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**6. SUPPORT COSTS - continued**

**Other**

	Core activities £	Cambs County Council - Supporting people £	Peterborough City Council HIV/AIDS Support Service £
Memberships and subscriptions	69	6	51
	<u>69</u>	<u>6</u>	<u>51</u>
		2017	2016
	Public Health Cambridgeshire £	Total activities £	Total activities £
Memberships and subscriptions	252	378	227
	<u>252</u>	<u>378</u>	<u>227</u>

**Governance costs**

	Core activities £	Cambs County Council - Supporting people £	Peterborough City Council HIV/AIDS Support Service £
Accountancy fees	1,620	854	564
Legal fees	-	3	4
	<u>1,620</u>	<u>857</u>	<u>568</u>
		2017	2016
	Public Health Cambridgeshire £	Total activities £	Total activities £
Accountancy fees	6,874	9,912	8,326
Legal fees	7	14	-
	<u>6,881</u>	<u>9,926</u>	<u>8,326</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Depreciation - owned assets	2,309	2,263
	<u>2,309</u>	<u>2,263</u>

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

**9. STAFF COSTS**

	2017 £	2016 £
Wages and salaries	198,780	184,012
Social security costs	11,511	11,757
Pension	836	-
	<hr/>	<hr/>
Total	<u>211,127</u>	<u>195,769</u>

The staff costs relating to Key Management Personnel were £81,915 (2015: £79,000).

The average monthly number of employees during the year was as follows:

	2017	2016
Support, management and administration	3	3
Operations	10	8
	<hr/>	<hr/>
	<u>13</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	3,831	-	3,831
<b>Charitable activities</b>			
Cambs County Council - Supporting people	-	41,820	41,820
Peterborough City Council HIV/AIDS Support Service	-	17,619	17,619
Public Health Cambridgeshire	-	140,000	140,000
Big Lottery Reaching Communities Grant	-	54,500	54,500
Learning Disabilities & Sexual Health Pilot Programme	-	9,352	9,352
Other trading activities	1,025	-	1,025
Investment income	9	-	9
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<u>4,865</u>	<u>263,291</u>	<u>268,156</u>

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted funds £	Restricted funds £	Total funds £
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Core activities	4,135	-	4,135
Cambs County Council - Supporting people	-	49,387	49,387
Peterborough City Council HIV/AIDS Support Service	-	20,306	20,306
Public Health Cambridgeshire	-	148,925	148,925
Big Lottery Reaching Communities Grant	360	27,536	27,896
Learning Disabilities & Sexual Health Pilot Programme	-	9,353	9,353
<b>Total</b>	<b>4,495</b>	<b>255,507</b>	<b>260,002</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>370</b>	<b>7,784</b>	<b>8,154</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>18,356</b>	<b>31,742</b>	<b>50,098</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>18,726</b>	<b>39,526</b>	<b>58,252</b>
11. TANGIBLE FIXED ASSETS			<b>Office &amp; computer equipment £</b>
<b>COST</b>			
At 1 April 2016			73,157
Additions			3,230
At 31 March 2017			76,387
<b>DEPRECIATION</b>			
At 1 April 2016			70,301
Charge for year			2,309
At 31 March 2017			72,610
<b>NET BOOK VALUE</b>			
At 31 March 2017			3,777
At 31 March 2016			2,856

**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Trade debtors	50	43,190
Other debtors	30	17
Prepayments and accrued income	2,385	2,265
	<b>2,465</b>	<b>45,472</b>
	<b>2,465</b>	<b>45,472</b>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Trade creditors	2,495	4,428
Social security and other taxes	4,095	-
Other creditors	50	50
Accruals and deferred income	38,272	48,027
	<b>44,912</b>	<b>52,505</b>
	<b>44,912</b>	<b>52,505</b>

	Deferred 2016	Received 2017	Deferred 2017	Income 2017
Payments on account for contracts:				
Public Health Cambridgeshire	35,000	132,462	(32,487)	134,975
Cambs County Council-Supporting People	7,500	7,500	-	15,000
Peterborough City Council- HIV Support Services	3,748	20,819	(3,529)	21,038
Big Lottery Reaching Communities	-	87,191	-	87,191
	46,248	247,972	(36,016)	258,204
Total deferred income	46,248	247,972	(36,016)	258,204

**14. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2017	2016
	£	£
Within one year	4,975	2,488
Between one and five years	-	14,925
	<b>4,975</b>	<b>17,413</b>
	<b>4,975</b>	<b>17,413</b>

The following rental payments were made in the year £3,748 (2016: £15,061).



**THE DALES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**15. MOVEMENT IN FUNDS**

	At 1/4/16 £	Net movement in funds £	Transfers between funds £	At 31/3/17 £
<b>Unrestricted funds</b>				
General fund	16,332	(6,544)	(1,383)	8,405
Net Asset Fund	2,394	-	1,383	3,777
	<u>18,726</u>	<u>(6,544)</u>	<u>-</u>	<u>12,182</u>
<b>Restricted funds</b>				
CCC2 - Supporting People	6,528	(6,528)	-	-
CCC1- Public Health Cambridgeshire	-	1,312	-	1,312
Peterborough City Council HIV Support Service Contract	6,035	(5,841)	-	194
Big Lottery	26,963	6,430	-	33,393
	<u>39,526</u>	<u>(4,627)</u>	<u>-</u>	<u>34,899</u>
<b>TOTAL FUNDS</b>	<u><u>58,252</u></u>	<u><u>(11,171)</u></u>	<u><u>-</u></u>	<u><u>47,081</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	10,338	(16,882)	(6,544)
<b>Restricted funds</b>			
CCC2 - Supporting People	15,000	(21,528)	(6,528)
CCC1- Public Health Cambridgeshire	134,975	(133,663)	1,312
Peterborough City Council HIV Support Service Contract	21,038	(26,879)	(5,841)
Big Lottery	87,191	(80,761)	6,430
	<u>258,204</u>	<u>(262,831)</u>	<u>(4,627)</u>
<b>TOTAL FUNDS</b>	<u><u>268,542</u></u>	<u><u>(279,713)</u></u>	<u><u>(11,171)</u></u>

## THE DALES TRUST

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

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#### 15. MOVEMENT IN FUNDS - continued

**Public Health Cambridgeshire (CCC1)** - this provides three main services: Young People's Service promotes responsible sexual behaviour to young people between 11 and 19 years old; HIV Services provides information and support for people with HIV and AIDS, their friends and family and challenges the stigma which affects those living with HIV and AIDS; Training and Awareness Service - provides sexual health seminars, lectures and training courses to universities, further education colleges, schools, voluntary and community organisations and local businesses.

**Cambs County Council Supporting People (CCC2)** - funding to provide specific personal one on one support for those living with HIV Aids.

#### **Peterborough City Council**

To provide HIV support services in Peterborough for a period of three years.

#### **Big Lottery Reaching Communities Fund Grant**

This is a three year grant for services offered in Cambridgeshire and Peterborough to provide adults with a learning difficulty with the skills, knowledge and information they need to make effective decisions about personal and sexual relationships.

#### **Transfers between funds**

£1,383 has been transferred from the general fund into the net asset fund, a separate fund for the fixed assets.

#### 16. RELATED PARTY DISCLOSURES

Stephen Bentley, a Trustee of The Dales Trust, made donations to the Charity in the year totalling £270 (2016: £120).

#### 17. INDEPENDENT EXAMINATION

During the year Staffords Accountants charged the charity fees of £9,912 including VAT in respect of accountancy and bookkeeping services, including £1,800 including VAT in respect of the independent examination of the Financial Statements.

**THE DALES TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations - unsolicited	5,571	3,831
Legacies	-	-
	<u>5,571</u>	<u>3,831</u>
<b>Other trading activities</b>		
Sales, services & sundry income	4,760	1,025
<b>Investment income</b>		
Deposit account interest	7	9
<b>Charitable activities</b>		
Public Health Cambridgeshire (formerly NHS Cambridgeshire)	134,975	140,000
Council Contracts	36,038	59,439
Grants	87,191	54,500
Learning Disabilities & Difficulties Support Services	-	9,352
	<u>258,204</u>	<u>263,291</u>
<b>Total incoming resources</b>	<b>268,542</b>	<b>268,156</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	198,781	184,012
Social security	11,510	11,757
Pensions	838	-
Direct costs of delivering contracted services	20,199	17,005
	<u>231,328</u>	<u>212,774</u>
<b>Support costs</b>		
<b>Management</b>		
Professional fees	424	1,219
Premises costs	17,755	18,020
Office running costs	17,132	16,749
Depreciation of tangible assets	2,310	2,263
	<u>37,621</u>	<u>38,251</u>
<b>Finance</b>		
Bank charges	460	424
<b>Other</b>		
Memberships and subscriptions	378	227

This page does not form part of the statutory financial statements

**THE DALES TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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	2017	2016
	£	£
<b>Governance costs</b>		
Accountancy fees	9,912	8,326
Legal fees	14	-
	<hr/>	<hr/>
	9,926	8,326
<b>Total resources expended</b>	279,713	260,002
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<u>(11,171)</u>	<u>8,154</u>

This page does not form part of the statutory financial statements